

Privacy Policy

On The Level (Showers) Limited (“On The Level”) is committed to preserving the privacy of all of its customers and visitors to its website at www.onthelevel.co.uk (the “Website”). The privacy policy set out below explains how On The Level uses and protects the information that is provided to it by its Customers.

On The Level reserves the right to update and amend this privacy policy at any time without notice. You are responsible for reviewing the privacy policy on each occasion that you visit the Website, and if you continue to use the Website after amendments have been made then you are deemed to have accepted the amendments.

If you follow a link from the Website to a third party’s website, this privacy policy will no longer apply. On The Level are not responsible for the information handling practices of any third party websites and recommends that you read the privacy policy specific to such websites.

By opening a Credit Account with On The Level or using its Website you agree to the collection, use and disclosure of your information by On The Level under the terms of this privacy policy.

1. Information About Us

For the purpose of the Data Protection Act 1998 (the Act), the data controller is: On The Level (Showers) Limited, a company registered in England and Wales with Company Registration Number 06086025, and whose registered office is at Unit 8 Youngs Industrial Estate, Stanbridge Road, Leighton Buzzard, LU7 4QB. Please see the “Contact Us” page on the Website for full contact details.

On The Level’s nominated representative for the purpose of the Act is: Phil Clark.]

2. Collection of Information

If you apply for a Credit Account with On The Level you will be asked to complete a Credit Account Application Form, which requires that you provide certain information about you and your organisation, including contact details and trade references. On The Level will collect information from you or your organisation if you complete a Credit Account Application Form or order goods from On The Level.

On The Level may collect information about you when you contact us, whether by telephone, fax, email or post, and may also collect any information you submit via any online forms, message boards, forums, surveys or any other interactive sections that may be on the Website from time to time. On The Level may also collect information about your use of our Website and will use Cookies in the manner described below.

3. Use of Information by On The Level

If you apply for a Credit Account with On The Level the information you provide will be used by On The Level to verify your organisation’s identity and to process the Credit Account Application. We may also carry out Credit Reference Searches (details of which are set out in section 4 below).

If On The Level approve your Credit Account Application and open a Credit Account for your organisation, On The Level will use the information provided to administer your organisation’s account and to process any orders for goods received. Unless you have expressly asked us not to do so, On The Level may use information provided for marketing purposes, to undertake marketing analysis and to make general improvements to the Website and the On The Level’s products.

On The Level will keep your information secure by taking appropriate measures against its unauthorised or unlawful processing and against its accidental loss, destruction or damage. On The Level will retain your information for as long as it is needed for the purposes set out in this privacy policy or as otherwise required by law.

4. Credit Reference Searches

If you apply for a Credit Account, On The Level may make enquiries (and share information) with credit reference agencies and any other third parties it deems necessary. When a search is made with a credit reference agency they may provide both public information (including information from the electoral register and in relation to County Court judgments) and shared credit and fraud prevention information and a footprint will be placed on

your credit file by them which can be seen by other companies and lenders. On The Level makes such enquiries, and shares information with credit reference agencies and other third parties, to verify the identity of your organisation and/or any of its representatives that purport to act on behalf of your organisation and for assessing the application for credit, monitoring and managing your Credit Account and for the purposes of debt collection, tracing and fraud prevention.

5. Disclosure of information by On The Level to third parties

On The Level may share your information with credit reference agencies and other third parties (as described at section 4 above). On The Level may also share your information with any associated organisations or business partners of On The Level for administrative purposes and so that any information or products you have requested can be provided. On The Level may also share your information with another organisation which buys or is interested in buying our business or assets or to whom On The Level transfers its agreement with your organisation and in the course of any negotiations which may or may not lead to such a transfer or sale.

On The Level may allow third party providers and contractors who supply goods or services to On The Level or who process information on behalf of On The Level incidental access to your information. In such circumstances, On The Level will endeavour to ensure that they keep your information secure and do not use it for their own purposes.

On The Level will disclose any information provided if required to do so by law (such disclosure may be to enforcement authorities or to a third party in the context of actual or threatened legal proceedings) to the extent so required. Unless permitted or required to do so by law, On The Level will not otherwise share sell or distribute any of the information provided to us by you or your organisation without consent.

6. Cookies

On The Level may obtain information about your general internet usage by using a cookie file which is stored on your browser or the hard drive of your computer. Cookies contain information that is transferred to your computer's hard drive. They help us to improve our site and to deliver a better and more personalised service. Some of the cookies On The Level use are essential for the Website to operate.

If you continue to use the Website or provide information to On The Level through the Website then you agree to our use of cookies.

You can block cookies by activating the setting on your browser which allows you to refuse the setting of all or some cookies. However, if you use your browser settings to block all cookies (including essential cookies) you may not be able to access all or parts of our site. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies as soon you visit our Website.

Please note that our advertisers may also use cookies, over which we have no control.

7. Your Rights

You have the right to see any of the information On The Level holds about you on payment of a statutory fee (currently £10.00). You also have the right to correct any errors in the information On The Level holds about you; please inform On The Level of any changes you would like to be made to your details so that we can keep our records accurate and up to date.

You have the right to opt out of receiving any marketing material from On The Level or any third party at any time.

8. Further Information

If you have any queries about the information held by On The Level about you or your organisation or you would like to exercise your rights (as set out above at section 7), please contact us.